

In accordance with federal and state law and Georgia Institute of Technology policy, this is to notify you of policies that affect you as a student at Georgia Tech - Savannah. A brief description of these policies is provided below as well as information on how to access more detailed statements and who to contact should you have questions. This information can also be accessed through the official Georgia Tech Website at <http://www.gatech.edu>. This site is designed, among other purposes, as a helpful resource to students. Along with the policies listed below, it contains other policies, guidelines and regulations of which you should be aware, and provides information about the Institute and services and resources available for students. Important regulations can be found at <http://www.catalog.gatech.edu/rules/1.php>. Questions regarding this information can be referred to: The Dean of Students, Suite 210, Charles A. Smithgall, Jr. Student Services Building in Atlanta, or by calling 404.894.6367. Students are also referred for information specific to the Savannah campus to <http://www.gtsav.gatech.edu/go/student-handbook> or The Director of Student Affairs, Dr. Richard Chapman, 210 Technology Circle, PARB 142, or by calling 912.966.6786.

“Your Right to Know”

Your personal safety and the security of the community are vital concerns of Georgia Tech - Savannah. A copy of the Institute’s annual security report is available upon request. This report includes statistics for the most recent three-year period concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Georgia Tech (including Georgia Tech - Savannah), and on public property within, or immediately adjacent to and accessible from the campus. The report also includes information regarding the law enforcement authority of the Institute police, policies concerning campus security, such as crime prevention, alcohol and drug use, sexual assault, and reporting of any crimes which may occur on the campus. You can obtain a copy of this report by contacting the Georgia Tech Police Department, 879 Hemphill Avenue, NW, Atlanta, GA 30332-0440, 404.894.2500. This information is also available on the Web at <http://www.police.gatech.edu>. In addition to notifying police authorities and/or calling for help (911), any person who has knowledge that a crime has been committed, or believes a crime has been committed on or near the Georgia Tech – Savannah campus, is obliged to report that to Ashlee Peck who can be reached at 912.966.6786.

Alcohol and Drug Policy (attached)

Questions regarding this policy can be directed to: The Dean of Students, Suite 210, Charles A. Smithgall, Jr. Student Services Building in Atlanta, or by calling 404.894.6367; or in Savannah to The Director of Student Affairs, Richard Chapman, 210 Technology Circle, PARB 142, or by calling 912.966.6786.

Sexual Harassment Policy

The Georgia Institute of Technology will not tolerate sexual harassment or sexual misconduct. Any kind of sexual harassment or sexual misconduct, including rape and other types of sexual assault, whether committed by a stranger, friend, or steady dating partner against women or men, is a violation of the law and the policy of the Georgia Institute of Technology. The Georgia Institute of Technology will also provide assistance and support for victims of sexual harassment or sexual misconduct, and will work toward the apprehension of alleged assailants. Additionally, educational programs directed at prevention and awareness of sexual misconduct will be made available to the campus community. You can locate Georgia Tech’s Sexual Harassment Policy on the Web at <http://www.catalog.gatech.edu/genregulations/sexharrass.php>. On the Savannah campus the victim advocate who can provide immediate assistance in instances of sexual harassment or sexual assault is Margaret Jenkins, who can be reached at 912.963.5452. Victims of sexual violence are urged to seek medical treatment at a hospital and report the incident to police immediately.

Policy for Handling Student Records – (Family Educational Rights and Privacy Act)

Family Educational Rights and Privacy Act (FERPA) is a federal law which protects the privacy of student educational records and provides rights to students for access to and amendment of those records. The Institute’s Policy for Handling Student Records is available on the Web at <http://www.catalog.gatech.edu/general/ferpa.php>. This policy addresses privacy issues pertaining to all student records including financial aid, conduct, academic transcripts, health records, and contact information. Questions can be referred to: The Dean of Students, Suite 210, Charles A. Smithgall, Jr. Student Services Building in Atlanta, or by calling 404.894.6367.

Student Code of Conduct

The Student Conduct Code outlines expectations for students’ behavior as a member of the Institute community as well as possible outcomes if they choose not to meet those expectations. The Code also provides protection for students if another student engages in inappropriate behavior. It is a student’s responsibility to be familiar with the Student Code of Conduct. The Student Code of Conduct is available on the Web at <http://www.deanofstudents.gatech.edu/Policy/code1.html>

Access and Accommodations for People with Disabilities

Qualified people with disabilities are entitled to reasonable accommodations that will allow them access to Institute programs, jobs, services and activities. Students should contact Denise Johnson Marshall, Director of Disability Services, 404.894.2563. The University’s procedure for accommodating individuals with disabilities is available on the Web at <http://www.adapts.gatech.edu/guides.html>. Contact the Access Disabled Assistance Program for Tech Students (ADAPTS) office, Smithgall Student Services Building, Suite 210, 404.894.2563 if you need this information in an alternate form.

Policy on Nondiscrimination and Affirmative Action

The Georgia Institute of Technology is committed to affirmative implementation of equal employment opportunity in education and employment. The Institute does not discriminate against individuals on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status in the administration of admissions policies, educational policies, employment policies, or any other Institute governed programs and activities. The Institute’s non-discrimination policy applies to every member of the institute community. The Director of the Office of Diversity Management in the Office of Human Resources is designated as the Institute’s Equal Opportunity Officer and Title IX Coordinator. Inquiries regarding the Institute’s policies or compliance with applicable laws and regulations may be directed to the Director of the Office of Diversity Management, Pearl Alexander at 404.894.9410.

Student Alcohol and Drug Policy

Introduction

The purpose of this policy is to promote and educate about the lawful and responsible use of alcohol by students, and to educate about illegal drugs in order to maintain an environment that is consistent with the educational focus of Georgia Tech.

Georgia Tech will comply with all federal, state, and local laws and policies, including the policies of the Board of Regents of the University System of Georgia, on the abuse of alcohol and other drugs by its students. The legal drinking age in the State of Georgia is 21.

Each member of the Georgia Tech community should be involved in the implementation of and compliance with this Policy. Unless otherwise stated by law, each individual retains responsibility for his or her actions at all times regardless of his or her mental or physical state, even if altered by alcoholic beverages or other drugs. Campus organizations may develop and enforce additional group/individual standards which are more restrictive than those established in this Policy.

STANDARDS OF CONDUCT AND SANCTIONS

In accordance with federal and state laws and because of the potential detriment to the health and well-being of its students, all students are prohibited from engaging in the unlawful use, possession, manufacture, distribution, dispensation, and sale of alcoholic beverages, controlled substances (including marijuana) and other dangerous drugs.

A. Alcohol

1. The sale, distribution, and consumption of alcoholic beverages in or on all Georgia Tech owned or leased (by) property or on sidewalks/streets are specifically prohibited, with the exception of those designated annually by the Office of the President. An official list of designated locations is available in the Vice President for Student Affairs Offices and the Student Affairs Web Site. This does not prohibit the lawful use of alcohol in residences.
2. Individual possession and/or consumption of alcoholic beverages is acceptable provided individuals DO NOT :
 - a. Possess or consume alcoholic beverages if under 21 years of age.
 - b. Furnish, or cause to be furnished, any alcoholic beverages to persons under 21 years of age.
 - c. Conspicuously display open containers of alcoholic beverages in any public location, including but not limited to, grounds, sidewalks, and streets within campus boundaries (with the exception of the grounds, but not the surrounding public sidewalks and streets, of privately owned or leased property).
 - d. Sell alcoholic beverages.
 - e. Misrepresent one's age or identity in any manner for the purpose of obtaining or possessing any alcoholic beverage.
 - f. Serve or make available alcohol to obviously intoxicated persons.
3. Alcoholic beverages may be served and/or consumed by individuals over 21 at events and activities that are advertised, promoted, sponsored, or supervised by a recognized Georgia Tech organization, providing the organization shall:
 - a. Be responsible for enforcing the entire Student Policy on Alcohol and Illegal Drugs.
 - b. Have an Acknowledgment of the "Policy on Student Alcohol and Illegal Drug Use" form on file in the Student Organizations Resource Center, Student Services Building room 141. Acknowledgment of the Policy on Student Alcohol and Illegal Drug Use Forms are available in the Student Organizations Resource Center. This must be signed with every change over of officers.
 - c. Ensure that alcohol is not the focal point, the reason for, or the drawing card for an event.
 - d. Submit, and have approved, a completed Alcohol Event Planning Form to Student Affairs before the event. Alcohol Event Planning Forms are available in the Student Organizations Resource Center.
 - e. Not advertise the service or availability of alcoholic beverages at functions.
 - f. Ensure that alcoholic beverages are not consumed by any individual under the legal drinking age of 21.
 - g. Provide non-alcoholic beverages and food in reasonable quantity, in the same general area, and for the same time period, as the alcoholic beverages are accessible.
 - h. Control access to the alcoholic beverages through either a central point of distribution by a designated server or by another method such as wristbands and sober monitors. Control is for the purpose of restricting use by those under 21 and/or who are obviously intoxicated.
 - i. Not use organizational funds to purchase alcohol. Any moneys used to pay for alcoholic beverages must be taken from personal/private sources by a properly licensed third party vendor. Alcoholic beverages may not be paid for by the student organization selling them at the activity or by charging an admission fee either in advance or at the door (as stated in the Georgia Code of Law, 1981 Section 3-3-21).
 - j. Not use kegs, Champaign/punch fountains, or other common usage containers (such as punch bowls or frozen drink machines) for alcoholic beverages.
 - k. In the absence of a third party vendor, designate or hire a TIPS (Training Intervention Procedures for Servers) trained server to monitor the service and consumption of alcohol. It is unlawful to serve or make available alcohol to obviously intoxicated persons (as stated in the Georgia Code of Law, Section 3-3-22).

1. Require a Student Affairs recognized advisor, who must not be a minor, to be aware of functions of student organizations where alcohol is served or made available. Advisors are encouraged to attend such functions.
4. Promotional Activities regarding alcohol are as follows:
 - a. The posted advertisement of alcoholic beverages on campus is not permitted. Campus publications are encouraged to minimize/eliminate all advertisement of alcoholic beverages.
 - b. No promotion or advertising on campus of incentive drinking ("happy hours", "2-for-1 specials", unlimited quantities of alcohol available or at reduced prices or free, events focusing on the consumption of alcohol, etc.) is allowed.
 - c. Student Groups and organizations may not accept donations of alcoholic beverages and/or support by purveyors of alcohol for any event.
 - d. Student groups may not seek nor accept sponsorship or support from companies/vendors whose main focus of business is the manufacture, distribution, or sale of alcohol products.
5. Participants in Study Abroad Programs are bound by the legal drinking age of the respective countries in which they are traveling and in all other respects this policy applies.
6. Sanctions for Violation of Standards - Students who violate this Policy will be subject to disciplinary action and penalties in accordance with the Georgia Tech Student Conduct Code as published in the General Catalogue.
7. Attempts to circumvent the provisions in this Policy in any way is an infraction of this Policy.

B. Possession and/or Use of Illegal Drugs

1. Georgia Tech does not permit or condone the illegal possession and/or use of controlled substances. Controlled substances means any drug, substance, or immediate precursor included in the definition of controlled substance in the Official Code of Georgia Section 16-13-21 (4) or Schedule I through V of Section 202 of the Federal Controlled Substance Act [21 United States Code 812]. Dangerous drug is used as defined in the Official Code of Georgia Section 16-13-71.
2. Sanctions for Violation of Standards - Any student who violates this Policy or any federal or state law or policy regarding the manufacture, distribution, sale, possession or use of controlled substances or other dangerous drugs shall be subject to disciplinary actions and penalties in accordance with the Georgia Tech Student Conduct Code published in the General Catalogue.

Additionally, in accordance with Georgia law, any student convicted of a felony that involves the manufacture, distribution, sale, possession, or use of a controlled substance or other illegal drug, or student organizations involved in these activities will be subject to specific penalties required by state law.

3. Further information regarding the effects of drug abuse and penalties for manufacture, distribution, sale, possession, or use of controlled substances or other illegal drugs are available in the Counseling Center, Student Health Center/Wellness Center and the Dean of Students Office.
4. Participants in Student Abroad Programs are bound by the policies of the Georgia Institute of Technology regarding the possession and or use of illegal drugs.

DRUG AND ALCOHOL COUNSELING, TREATMENT AND REHABILITATION PROGRAMS

Students with alcohol or drug related problems may be referred to or seek assistance from the Division of Student Affairs. The Division of Student Affairs provides trained professional and paraprofessional counselors in the Counseling Center for drug and alcohol abuse prevention, education and counseling.

POLICY REVIEW

This policy shall be reviewed annually by a Task Force which includes student representation and is appointed by the Dean of Students or their designee, to determine its effectiveness, to ensure that policies are enforced and the disciplinary sanctions are consistently applied, to evaluate the effectiveness of the implementation of the educational component of the policy, and to recommend and implement changes as appropriate.

POLICY DISTRIBUTION

The Dean of Students, or their designee, shall oversee the annual distribution of this Policy to every Georgia Tech student. Additional copies of the Policy on Student Alcohol and Illegal Drugs may be obtained from the Dean of Students Office.

PARENTAL NOTIFICATION POLICY

Parents of students under the age of twenty-one will be notified when a student is found responsible for violating the "Georgia Tech Student Policy on Alcohol and Other Drugs" when the following occurs:

1. When the student endangers himself or herself or others while under the influence of alcohol or other substances. Specific instances include DUI, fighting, alcohol poisoning, and hospitalization.
2. When a hearing officer determines that any future violation of the Institute's policy will most likely result in suspension from Georgia Tech.
3. When a hearing officer determines that any future violation of the Institute's policy will most likely result in removal from housing.

Student Handbook

All Savannah students are bound to the “Rules & Regulations of The Georgia Institute of Technology,” as posted by the Registrar’s Office at <http://www.catalog.gatech.edu/rules/1.php>. In addition, the following modifications apply to all students enrolled at Georgia Tech-Savannah:

With regard to Item 1, Purpose:

These regulations are intended to set forth the requirements of the faculty to the end that a large student body may live and work together harmoniously with a minimum of friction and misunderstanding. Each student is expected to be a law-abiding citizen and to obey the laws of the cities of Atlanta and Savannah, Fulton and Chatham Counties, the state of Georgia, and the United States.

With regard to Item 11, Cross-Enrollment, Section B – Eligibility, #1:

See the following “GTS Cross Registration Instructions” for Georgia Tech- Savannah rules.

GTS Cross Registration Instructions

1. Students must be enrolled for a minimum of three credit hours at Georgia Tech the semester they intend to cross register. To register a class at a partner institution while not enrolled at GT, you must contact the registrar’s office at the partner institution to enroll in classes as a transient student.
2. Prior to submitting your cross registration application, review the Georgia Tech Transfer Equivalency Catalog (https://oscar.gatech.edu/pls/bprod/wwtraneq.P_Traneq_Ltr) to determine how the course will transfer to Georgia Tech. If you have questions regarding the Transfer Equivalency Catalog, contact the Georgia Tech Transfer Credit Department at 404-894-0997. If you are not sure whether the course will apply toward your degree requirements, contact your academic advisor, Margaret Jenkins (margaret.jenkins@gtsav.gatech.edu) for assistance.
3. Complete the cross registration application and submit it to Ms. Jenkins in PARB 151 prior to the start of Georgia Tech’s late registration period. The status of your cross registration application will be confirmed via your GT email.
4. It is your responsibility to clear all holds prior to the end of registration. Failure to do so will prevent your cross registration for the term. Notify the Georgia Tech Cross Registration Coordinator, Tammy Dennis (tammy.dennis@registrar.gatech.edu), when your hold is cleared.
5. If the course you wish to register at a partner institution is restricted by major, permit, capacity, or prerequisite, it is your responsibility to contact the department teaching the course to request the appropriate override. Overrides are not guaranteed.
6. It is your responsibility to verify registration. Prior to the end of registration, ask your instructor if your name is on the class roll. If your name is not on the roll, please contact Ms. Jenkins before registration closes.
7. It is your responsibility to know the meeting dates, times and locations for cross registered courses. Classes at partner schools may begin before or after the GT term starts, so be prepared!
8. Once you are cross registered at a partner school, a placeholder course (i.e., REP 2001) will be added to your Georgia Tech schedule designating your cross enrollment. This course will be listed as audit and is only used for record keeping and fee payment purposes.
9. Credit will be handled as transfer credit and will not be used to determine your GT GPA. However, credit will be considered as resident credit to satisfy the 36 hour regulation. Credit will be evaluated based on the equivalency table and published standard transfer policies of Georgia Tech.
10. All courses taken as a cross registered student will be assessed the tuition rate of the home institution (GT) and paid to the home institution (GT).
11. You must drop or withdraw from a course(s) by the Georgia Tech deadline date. You must follow Georgia Tech’s deadline dates posted on the registrar’s website (<http://www.registrar.gatech.edu/students/calendar.php>).
12. You are strongly discouraged from cross registering during your term of graduation. If you choose to do so, your diploma may not be issued until the following semester. Please notify Ms. Jenkins if you will be pursuing this option.

With regard to Item 17, Extracurricular, Section B, Scheduling of Events:

At GT-Savannah, student organizations must make written application to, and receive permission from, the Director of Student Affairs and Activities to hold a social function.

Student Tuition and Fees

Tuition

All GT-S students are charged GT tuition according to one schedule of rates. See the bursar's office website (<http://www.bursar.gatech.edu/tuitionfee.php>) for a full description of that schedule. Since tuition differs by academic year, residency classification, and undergraduate or graduate status, be careful to view the correct section.

For GT-S undergraduates, note that cross-enrollment in courses at a partner institution does not change the amount of tuition charged, but enrollment in some courses does incur specific course charges (such as lab fees). Those charges will be billed directly to the student by the partner institution. Students should address questions relating to such charges directly to the bursar/student accounts office at that institution.

In addition to tuition, both undergraduate and graduate GT-S students are charged a schedule of mandatory fees, but for undergraduates that schedule differs according to whether they matriculate to GT-S through GTREP or through regular transfer admission.

Mandatory fees for GT-S undergraduates: matriculating through GTREP

Under the GTREP partnership procedures, students who transfer to GT-S from one of the partner institutions in this program (AASU, GSOU, and SSU) are automatically charged the schedule of mandatory fees levied by that institution on its students, and the monies thus collected are remitted to that institution by GT. Such mandatory fees typically include athletic, health service, recreation, transportation, and student activity fees. Payment of these fees entitles students to receive the services and to participate in the programs funded by them at that particular partner institution.

The one exception to this practice involves the technology fee: all GT-S students are charged the GT technology fee regardless of their affiliation with a partner institution.

Mandatory student fees can vary depending on the number of hours for which a student registers, but will not exceed the amounts listed; see the bursar's office website (<http://www.bursar.gatech.edu/tuitionfee.php>) for details.

Students from GTREP partner institutions may choose to sign up for certain voluntary fees at their partner institution. Voluntary fees might include, for example, a housing fee if you wish to live in university housing on that campus and/or a parking fee if you wish to bring a vehicle to that campus. Those fees are paid directly to the partner institution.

Mandatory fees for GT-S undergraduate: regular (non-GTREP) transfer students

Students who have transferred directly to GT-S from non-GTREP institutions (or who are no longer affiliated with a GTREP-partner institution) will be charged the schedule of GT-S mandatory fees, which differ from the schedules of the partner institutions.

In terms of mandatory fees, undergraduates pay one full schedule of fees or the other (that is, the schedule of one of the partner institutions *or* the new schedule of GT-S fees), but not both. Accordingly, undergraduates are eligible for one set of services and programs, but not both. The institution's fees that students pay determine where they are eligible to receive services.

There are also some voluntary fees at GT-S (parking, for example) that students may elect to pay as their needs dictate.

Mandatory fees for graduate students

All GT-S graduate students will be charged the schedule of GT-S mandatory fees.

Parking Rules and Regulations

All faculty, staff, and students of the Georgia Institute of Technology – Savannah campus, as well as employees of entities renting space on the campus, must register their vehicles and display a hangtag permit to park on Institute property. This permit must be properly displayed at all times the vehicle is on campus; it may not be resold or transferred to any person. The permit may be used on your secondary vehicle, but all secondary vehicles must be registered by the permit owner. The permit holder is responsible for knowing and abiding by GT Savannah campus parking rules and regulations. Annual parking permits expire on July 31 each year. Parking areas are identified by pavement markings and/or signs. Any area on the campus not specifically identified as a parking space is considered a “No Parking/Tow Zone.” The most common violations and amounts of fines for them are:

Falsifying records, obtaining a decal by fraudulent means, or displaying a stolen, altered or counterfeit permit*	\$150
Altering, defacing, removing, or destroying any official control device, immobilizing device, signal, gate, or sign (in addition to the cost of damages assessed)	\$15
NO VALID PARKING PERMIT: parking in a non-visitor zone without a valid permit or parking in a visitor zone as a student, employee or tenant	\$50
Failing to display a permit properly	\$10
Parking in a space reserved for DISABLED PERSONS’ parking without an appropriate permit	\$500
Parking in a NO PARKING area: within 10 feet of a fire hydrant or in a posted fire lane or on a sidewalk or landscape	\$100
Parking in a RESERVED or DESIGNATED area without an appropriate permit: in a driveway, loading zone or service area, in a marked “event parking” area, or that blocks another parked vehicle	\$50
Parking in 2 SPACES	\$50
Parking that blocks a driveway or facility access (or obstructs traffic)	\$50

Visitor Parking: Incidental visitors should be encouraged to use the visitor spaces located between ELAB and PARB, though visitors with a day permit may park in other lots; complimentary day permits for visitors may be obtained from the main office in PARB. Visitors attending events that are a part of campus-sponsored meetings and conferences, or space-rental activities, will be supplied Temporary Visitor Permits.

Visitor-restricted Parking Areas: Neither faculty, staff, nor students are permitted to park in a designated visitor parking area.

Temporary Permits: Such permits are available for short-term needs and special circumstances; applications, with appropriate justification, can be made at the main desk in PARB.

Parking Enforcement: Parking rules and regulations are strictly enforced through the issuance of citations. Vehicle owners are responsible for all citations issued.

Payments: Parking citations should be paid at the PARB main desk within ten (10) business days of the issuance of the citation or a \$5 late fee will be assessed.

Appeals: An individual who receives a parking citation and believes that the citation was issued in error, or that there are extraordinary mitigating circumstances surrounding the citation, may petition for reconsideration through the appeals process. Citations may be appealed by filing a completed appeals form to the main desk in PARB. Appeals will not be accepted after ten (10) business days following the day the citation was issued. The decision on the appeal filed is final.

Permit Replacement: A \$10 fee will be charged to replace or exchange a permit.

General Regulations and Additional Information

1. All faculty, staff, and students of the GT-S campus, as well as employees of entities renting space on the campus, must register their vehicles and display a hangtag permit to park on Institute property. Every vehicle must be registered the first day it is operated on campus. Applications for registration are available at, and must be submitted to, the main desk in PARB.
2. An applicant for motor vehicle registration must possess a valid driver's license. The vehicle for which registration is sought must have a valid license plate on or in clear sight inside the vehicle and belong to the applicant or to a member of the applicant's immediate family. Proof of ownership and/or a photo ID may be required at the time of registration or in the event of a dispute over ownership. A license plate or a GT vehicle registration permit must be displayed on all vehicles parked on Institute-controlled property. Vehicles without license plates and/or a GT vehicle registration permit may be towed or immobilized.
3. Evidence of registration shall consist of a current GT-S parking permit properly displayed on the vehicle while parked. Invalid permits or notes left on or in the vehicle will not be honored and will not prevent ticketing, impoundment, or immobilization of the vehicle. Hangtag permits must be hung from the inside rearview mirror with the permit number clearly visible from the outside.
4. Registration is valid only for the person originally registering the vehicle. Permits may not be resold or transferred to any other individual. Persons registering a vehicle in their name for another person's use may have their parking privileges revoked. Annual permits expire on July 31 following the date of purchase.
5. The person registering the vehicle is responsible for all parking violations written on that vehicle. If the vehicle is loaned to another person, full and proper observance of these regulations and all penalties charged to the vehicle shall remain the responsibility of the registrant.
6. Parking areas are identified by pavement markings and/or signs. Any area on the campus not specifically identified as a parking space is considered a "No Parking/Tow Zone." Faculty, staff, and students are not permitted to park in a designated visitor parking area.
7. Parking in areas designated as "Motorcycle Parking" is limited to motorcycles, motorbikes and mopeds (appropriately registered). These vehicles must park in the areas set aside and designated for them; when such vehicles are parked in regular motor vehicle (car, truck, van) spaces they will be subject to ticketing. Motorcycles/motorbikes/mopeds parked in undesignated areas are subject to the same penalties as regular motor vehicles parked there.
8. There is a separate fee for registering *only* a motorcycle/motorbike/moped (with no primary vehicle). In these cases, no hangtag will be issued (identification of the vehicle and its campus registration will be made by means of the license plate only).
9. "Service Vehicle" spaces are reserved for official business at all times; it is not permissible to park in such spaces anytime. Contractors working on the campus must secure a temporary permit from the Office of Facilities and Operations, and with that permit may, when appropriate and necessary, park in "Service Vehicle" spaces.
10. Part-year permits will be available after November 1 for the balance of the annual period and after April for the summer term only. Anyone purchasing an annual permit who permanently leaves the campus after the fall term may be entitled to a refund if that person returns the hangtag permit to the main desk in PARB between December 1 and January 31 (only). There can be no other refunds made for any reason.

These policies and regulations are subject to change.

*Student cases will be referred to the Dean of Students for further disciplinary action. In addition, cases may be referred to the Georgia Tech Police Department for legal action.